From:	Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Sent:	Monday, March 2, 2020 9:49 AM
To:	jonathan winston <jwinstonsf@gmail.com>
Cc:	Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>; ECN, BalboaReservoirCompliance (ECN) <balboareservoircompliance.ecn@sfgov.org>
Subject:	RE: BRCAC - to do items

Hi Jon,

Let's touch base via phone briefly this week prior to next Monday's meeting. I'm free most any afternoon between 4-5 if that works for you one day. Let me know and thanks!

Leigh

From: jon winston <jwinstonsf@gmail.com>
Sent: Monday, February 24, 2020 12:06 PM
To: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Cc: Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>; ECN, BalboaReservoirCompliance (ECN) <balboareservoircompliance.ecn@sfgov.org>
Subject: Re: BRCAC - to do items

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I agree with everything Leigh, especially a format that will answer questions as they come up.

I thought the AR was done and submitted! I think that was supposed to happen before the end of last year. Please send it out. Should we actually present it to the BOS? Probably overkill, right?

--jw

On Fri, Feb 21, 2020 at 3:59 PM Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org> wrote:

> Hi Jon,
>
> I hope all is well. We're making plans for our upcoming March 9th BRCAC meeting and wanted to share our thinking. See my "laundry" list below. Feel free to respond via email and/or we can find a time to chat next week.
>
> March 9 BRCAC meeting
>
> - Proposed agenda: Design Standards & Guidelines document review, discuss CAC extension (I need to confirm with Jen Low the status of this)
> - The sponsor team has prepared a draft of the Design Standards and Guidelines document for the CAC and public to review in advance of the meeting. Planning will publish it on the CAC website early next week and send an email blast to inform the public. We will also be asking folks to email us with any advance questions or comments so that the sponsor can tailor their presentation to the topics people are most curious about.
> - We would like to propose a slightly different format for public comment on this item, since we anticipate folks will have lots of questions. There will be a sponsor presentation of the Design Guidelines, then CAC member Q&A per usual, and then we'd like to break out into an open forum where there will be a number of designers available for the public's Q&A. After about 20 minutes of that we can then hold formal public comment for anyone who still wants to comment.

- What do you think? I was planning to email the whole CAC with this information, the draft agenda, and the link to the Design document on Monday or Tuesday.

Other

- Annual Report. I got from Ted the final version of the annual report (attached) that incorporates the changes discussed at the December meeting. I believe we need to email it to the Mayor and Board of Supervisors. I am happy to help draft the email and provide the correct email addresses?

Thanks! Leigh

Leigh Lutenski
OEWD Joint Development
City Hall, Room 448
leigh.lutenski@sfgov.org
(415) 554-6679